

**IACEA Spring, 2010 Conference
COABE and ProLiteracy
Joint Conference
Coming Together in Chicago
Monday, March 15, 2010
Through Friday, March 19, 2010**

Finance Update

Chairperson June Hickey reported on the committee meeting held on November 12, 2009. IACEA Treasurer Connie Frazier also reported on her work since the last board meeting. Connie has been working with the tax preparer/accountant in preparation of the FY09 tax filing. The Illinois tax filing will be completed by the December 30, 2009 due date. The federal taxes will be filed by February 15, 2010. Connie continues to review documents from former Treasurer Val Meyer, who passed away in November, 2008. She has developed a document retention inventory, fulfilling both the ten year and permanent retention requirements. Joyce Fritsch presented a financial report for the upcoming COABE Conference. The committee wants to remind all members that IACEA membership fees are not tax deductible due to lobbying expenditures.

Membership Update

Chairperson Shari Crockett reported the following membership numbers in each Region (Region I – 167, Region II – 54, Region III – 106, Region IV – 70, and Region V – 90) for a total of 487 current memberships. Chairperson Crockett also reported that renewals and new membership cards were processed and mailed out and labels were mailed out to Regions and Divisions committee members.

Spring, 2009 Conference Update

President Donita Kaare reported that the IACEA Spring, 2009 conference, “Learning in the Land of Lincoln,” held in March, 2009, earned a profit of \$1,316.07.

Divisions Update

Chairperson Vicki Hinkle reported on the following Divisions activities:

David Adcock gave an overview of the IACEA-sponsored session at the CIAESC Conference. The session was a student panel in which students responded to questions presented by the moderator (David Adcock). He reported that even though only seven evaluations were received, about twenty people were present at the session. The session received good ratings and some positive comments were added on the evaluations.

Becky Hale gave an overview of the IACEA-sponsored session at the SIPDC Conference. The session was given by Curt Phelps who is an instructor at Becky’s program. The session was entitled, “Come on Down! Game Time in Math.” The session was well-attended with forty people present. It received good ratings and many positive comments were added to the evaluations.

Members were reminded of Division responsibilities for the ALRC Conference - to assist the Regions members with the IACEA table and the 50/50 drawing and to attend the IACEA-sponsored session at the conference.

All Division members present signed up to assist at the COABE Conference with at least one of the off-site tours organized by Becky Hale. They were reminded that they will need to sign up for the tour they said they will help with on their COABE registration form and they will be responsible for paying for it.

Becky is going to create a postcard template for each of the Divisions to promote the COABE Conference. Shari is going to send all of the Division labels to Becky, who will email them to the Junior and Senior Chairs for each Division along with their appropriate postcard template. The Junior and Senior Chairs will need to decide between themselves who is going to print and mail the postcards. The chairs were reminded that cost for printing and postage are reimbursable through IACEA Divisions budget.

Scholarship Update

Chairperson Bill Ingwersen reported that the committee has received one scholarship application which is pending. The committee is waiting for IACEA membership confirmation. There are also two applications pending for COABE grants. The grants will be acted on as soon as confirmation is received that the applicants' presentations have been accepted by COABE.

Legislative Update

Co-chairperson Joyce Fritsch reported that Larry Stuffle has indicated that Illinois' budget problems will continue and may, in fact, worsen. Revenues for the first quarter were \$855 million less than projected. If a tax increase is not passed, more budget cuts will be likely. It is believed that, if Dan Hynes is elected, a tax increase probably would not occur until 2011. Larry emphasized that Governor Quinn supported adult education in the budget crisis. Larry also announced that Art Turner, a long-time IACEA supporter, is running for Lieutenant Governor. Larry recommended that we analyze the survey data on the impact of the budget on programs and get that information to the Governor and the legislators as soon as possible.

Co-chair Fritsch discussed the current data from the impact survey. The data is very powerful. She also stated that the *Waiting List* postcards are still in development. We have used all of the *Thank You* postcards. The committee felt that a centralized effort was best. The committee decided that the National Adult Education and Family Literacy Week was a good idea but we needed more planning time. We will press the General Assembly for an Adult Education and Family Literacy Week in Illinois that would have local activities and events culminating on Awareness Day in Springfield in April. John Muirhead and Joyce Fritsch continue to work with ICIRR. Even Start and WIA re-authorization information was sent via email to members. The committee will seek to be able to do our own "action buttons" to assist our members in advocacy efforts.

Service Center Network Update

Liaison Laurie Bercovitz reported the following: the Central Regional Fall Conference had 24 sessions with 140 attendees; the Southern Regional conference had 201 in attendance; the Northern Regional Fall Conference had 33 sessions and Noreen Lopez was the featured speaker. She also reported that transition training is being developed.

COABE/IACEA/ProLiteracy Conference 2010

Co-chairperson Marilyn Schmidt provided updates for each of the seventeen conference committees, additional updates from the co-chairs, a financial update, and general information on the conference. Marilyn also distributed a list of Committee Chairs and provided information about the evening reception and dinner that is scheduled to be held at the Shedd Aquarium.

In related news, the Board approved a motion to lower the IACEA membership fee for one year, from March 1, 2009 until February 28, 2011, to \$29.00 for all categories (full-time and part-time memberships), to match the membership fee for COABE and ProLiteracy. The Board also approved a motion to accept COABE's offer for free membership for one year for IACEA members.

ICCB Update

Liaison Jennifer Foster, ICCB AEFL Senior Director, updated the Board on the following ICCB initiatives: the Bridge program; the Strategic Plan; the competitive process; the CELSA Test; and the waiting list survey (86 out of 107 programs responded).

GEDi Update

Liaison Crystal Hack updated the Board on the continued success of the GEDi program. There are currently 1,450 adult learners enrolled in the program.

DOC Update

President Donita Kaare introduced Bob Eifert from the Illinois Department of Corrections (DOC) as the new liaison from DOC. Bob explained his duties at DOC and updated the Board on his area of expertise. He distributed copies of the DOC's Annual Review of Programs for FY08.

Nominations and Elections Update

Chairperson Kendra Humphreys reported that the committee is working on filling the slate of officers. The slate is complete with the exception of Region V. The chair is in the process of contacting each of the nominees to see if they are willing to make the commitment to serve. A biography sheet will be sent to each nominee and the ballot will be prepared.

ACEPAC Update

Treasurer Len Dirksen reported a balance in the checking account of \$2,601.22 as of October 30, 2009. Additional funds raised at the fall conferences will also be deposited.

Awards Update

Chairperson Marilyn Schmidt reported that the Survey Monkey will be updated after committee members first review the current awards criteria, examine any new suggested criteria, and set a short turnaround time for submissions.

Student Leadership Committee Update

Chairperson Karen Avalos reported that she is in the process of connecting with Val Harris to see if a survey could be created and disseminated to all of the Illinois Adult Education programs in hopes of determining what student activities are currently in existence. The committee then will proceed to develop plans from this information.

Carl Sandburg College hosted the New Readers for New Life of Illinois Conference on October 17, 2009. Fifty-nine people from Moraine Valley College, Prairie State College, Literacy Chicago, Lake County Literacy, Carl Sandburg College, and some individuals from Blue Gargoyle attended. Cyndy Colletti (SOS Literacy), Jennifer Foster (ICCB), and Dorothy Miaso (Literacy Volunteers of Illinois) all spoke at the opening session. The New Readers for New Life of Illinois group meets 4-6 times a year and is working on preparations for the election of new officers and involvement in the *On the Road to Literacy Conference* at the UIC campus this spring. Prairie State College will be hosting the conference next year, but no date has yet been set.

Ben Bickerstaff, a Carl Sandburg adult learner and tutor who serves on the ProLiteracy Worldwide Student Advisory Committee, has been involved in conference calls that have primarily been focused on organizing the adult learner strand and activities for the COABE/ProLiteracy/IACEA Conference in March.

ICCB Advisory Council Update

Liaison Kendra Humphreys reported that the main topic of discussion at the October, 2009 meeting was the ICCB Adult Education Strategic Plan.

Regions Update

Vice President Dolores Zawadzki reported that Regions met on November 12, 2009 and discussed planning related to the fall conferences. Regions recommend that three boxes be made up and the boxes will be the responsibility of each Senior Region Director. Each of the three boxes should contain a number of items needed at each conference. Regions have not been able to depend on email communications so the Vice President of Regions needs to call each Senior Region Director to remind them of the Fall Conference and to make sure they have everything necessary for the conference five days prior to the conference.

Marketing Update

Co-Chairperson Lyn Buerkett reported that new brochures will be ordered with some minor changes, including adding Shari Crockett's contact information, adding the county the member lives in, and adding a statement concerning non-deductibility. Efforts to market directly to program administrators will continue. Shari confirmed that most memberships are paid by programs so administrators who are IACEA members need to be reminded to support staff memberships and administrators who are not members need to be reminded of the importance of their support. Marketing efforts will also focus on keeping communication a priority among members; having a representative available at ICCB, SOS, and Even Start functions to give IACEA updates; and highlighting IACEA at APC meetings. Dolores Zawadzki is updating the "IACEA Information Request" form to include an email address and Regions will forward that information to Marketing for immediate follow-up. Personal contact from a Regions person is also key to the follow-up plan.

Upcoming IACEA Board Meeting Dates

The upcoming IACEA Board meeting dates are the following:

January 28 & 29, 2010

March 15, 2010

April 15 & 16, 2010

June 24 & 25, 2010